



# The Town of Elsmere

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## TOWN OFFICES CLOSED TO PUBLIC

Based on recent recommendations from the State of Delaware and Delaware Public Health experts, the Town of Elsmere is implementing the following measures to slow the spread of COVID-19 in Elsmere:

- **Until further notice, Town of Elsmere Buildings and Offices will be closed to the general public immediately. This includes Town Hall, Public Works Building and Public Safety Building.** The Town Manager in consultation with the Mayor and Council, will evaluate continued office closures as needed, and will determined when the buildings will reopen to the public.
- Code Enforcement Officers and Public Works Crews will continue to respond to calls. Residents may also submit requests for all departments via our website at <http://de-elsmere.civicplus.com/RequestTracker.aspx>.
- Elsmere citizens are encouraged to use the Town's website payment portal option for making payments. Payments may also be made by US Mail or the dropbox at the front door of Town Hall.
- **Town staff will continue to work while offices remain closed to the public.** If you have a question for a staff member, Town Staff are available through email and telephone. A staff directory can be found on the Town's website at <https://www.townofelsmere.com>
- Essential in-person meetings with City staff may be arranged by appointment. Please call or email the department that you need to meet with to arrange an appointment time.
- The Police Department will continue to respond to calls, however, certain 911 calls that are not in-progress such as minor thefts, fraud, etc. may be handled by the Elsmere Bureau of Police via telephone rather than in-person. Residents are encouraged to call non-emergency dispatch at (302) 573-2800 when possible. In the event of an emergency, call 9-1-1.

Posted 3/17/2020

**A Council – Manager Municipality  
Located on the Net at [www.townofelsmere.com](http://www.townofelsmere.com)**