

**Town of Elsmere  
Council Meeting Agenda  
May 9, 2019  
at 6:30pm  
Elsmere Town Hall  
11 Poplar Avenue  
Elsmere, DE 19805**

**Call to Order:**

**Pledge of Allegiance:**

**Moment of Silent Prayer for Those Wishing to do so:**

**Roll Call:**

**Public Comment:** Limited to 3 minutes per person.

**Approval of Minutes:**

1. Minutes of the April 11, 2019 Council Meeting.

**Old Business:**

1. Consideration for Third and Final Reading, as well as, Public Hearing of Ordinance 646:  
An Ordinance which amends Chapter 71 Animals of the Code of the Town of Elsmere.

**New Business:**

1. Consideration of Resolution 19-01:  
A Resolution which removes the 15-minute parking zone in front of 113 and 115 Linden Avenue.
2. Consideration of setting a date and time for the Town's Annual Budget Hearing.
3. Consideration of re-appointing the following members of the Town of Elsmere Board of Elections. If re-appointed, their terms will expire on June 1, 2021.
  - a. Ms. Deborah Norkavage
  - b. Ms. Ruthie Drummond-Parson
  - c. Ms. Kathy Aiken
4. Consideration of re-appointing the following members of the Town of Elsmere Board of Adjustment. If re-appointed, their terms will expire on June 1, 2022.
  - a. Mr. James Personti
5. Consideration of re-appointing the following members of the Town of Elsmere Planning Commission. If re-appointed, their terms will expire on June 1, 2021.
  - a. Mr. Jose Matthews

**Anyone wishing to attend the meeting who may require special accommodations should  
contact Mrs. Diana Reed at (302) 998-2215.  
Public Notice of this meeting was made on May 1, 2019 prior to 4:00pm**

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6. Consideration of re-appointing the following members of the Town of Elsmere Pension Committee. If re-appointed, their terms will expire on June 1, 2021.
  - a. Mr. Neal Strauss as Chairman.
  - b. Mr. Steve Barone.
7. Consideration of renewing the Town's Towing contract with First State Towing, Inc.
8. Consideration of a request by the Town Manager to adjust the Code Enforcement Departments Budget by increasing both the expense and income line items associated with Building Inspections Underwriters by \$14,500.00 in order to better reflect actual expenses and income of this line item.
9. Discussion of the recent income from the reality transfer tax and how those funds should be allocated.

**Departmental Reports:**

1. Code
2. Finance
3. Public Safety
4. Public Works
5. Town Manager

**Items Submitted by Mayor and Council:**

**Public Comment:** Limit 3 minutes per person.

**Executive Session:**

The Mayor and Council will enter into an Executive Session in order to conduct strategy sessions with respect to potential litigation as authorized by 29 Del. C. Section 10004(b)(4).

**Return to Open Session:**

**Training:**

Training will be provided to Town Council by the Town Solicitor regarding statutes governing Town.

**Adjournment:**

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