

**TOWN OF ELSMERE
PLANNING COMMISSION
MEETING MINUTES
October 02, 2018
6:30 P.M.**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

MOMENT OF SILENT PRAYER FOR THOSE WISHING TO DO SO:

ROLL CALL:

CHAIRMAN	CHARLES LINDELL	PRESENT
COMMISSIONER	ROBERT ANDERSON	PRESENT
COMMISSIONER	LEON BACKER	PRESENT
COMMISSIONER	SALLY JENSEN	PRESENT
COMMISSIONER	JOSE MATTHEWS	ABSENT
COMMISSIONER	DEBORAH NORKAVAGE	PRESENT
COMMISSIONER	KRISTA WRISTON	ABSENT

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Approval of the minutes from the September 04, 2018 Planning Commission meeting

ACTION: Commissioner Norkavage made a motion to approve the minutes from the September 04, 2018 Planning Commission meeting. The motion was seconded by Commissioner Backer.

VOTE: 4 in favor, 1 abstained, and 2 absent Motion carried

Lindell – Yes, Anderson – Yes, Backer – Yes, Jensen – Abstain, Matthews – Absent,
Norkavage – Yes, Wriston – Absent

NEW BUSINESS:

Review Petition 18-25, Tax Parcel Number 1900-200-385

Code Officer Melissa Faedtke gave an overview of the petition, including the following sections of the site analysis: The Request, The Statement of Fact, The Issues and The Grant of the Petition.

The applicant, Andrew Campbell, explained that he plans to build an eight foot by ten foot patio and stated that he has 108 square feet of lot coverage available and the patio that they wish to construct is 80 square feet. He also stated that he is flexible about installing pervious coverage.

Chairman Lindell discussed the requirement of the town’s NPDES permit to reduce impervious coverage. Mr. Campbell stated that he likes the aesthetics of impervious pavers, which is why he has tried to stay under the maximum lot coverage.

Commissioner Anderson suggested a Trex deck to the applicant as an alternative. Commissioner Backer mentioned that there is Trex that is made with holes for this purpose but that he is also aware it is more expensive.

Commissioner Backer asked the applicant why he wants to install a patio. Mr. Campbell replied that the patio will increase his usable space.

Code Officer Faedtke stated that the Code Office has nothing further to add other than that the request is in compliance with the maximum allowable lot coverage.

ACTION: Commissioner Anderson made a motion to grant approval of Petition 18-25 with the stipulation that pervious material is used. The motion was seconded by Commissioner Backer.

Commissioner Jensen inquired whether the Planning Commission is charged with requiring an applicant to spend more money.

VOTE: 5 in favor and 2 absent Motion carried

Lindell – Yes, Anderson – Yes, Backer – Yes, Jensen – Yes, Matthews – Absent, Norkavage – Yes, Wriston – Absent

OLD BUSINESS:

None

ITEMS SUBMITTED BY CHAIRMAN AND BOARD MEMBERS:

Chairman Lindell spoke to civic students who were in attendance and explained about the Planning Commission, its purpose and procedures.

PUBLIC COMMENT:

None

ADJOURNMENT:

ACTION: Commissioner Backer made a motion to adjourn the meeting. The motion was seconded by Commissioner Norkavage.

VOTE: 5 in favor and 2 absent Motion carried

Lindell – Yes, Anderson – Yes, Backer – Yes, Jensen – Yes, Matthews – Absent, Norkavage – Yes, Wriston – Absent

At this time, the meeting was adjourned.

These minutes summarize the agenda items and other issues discussed at the October 02, 2018 Planning Commission meeting. Votes are recorded accurately. The audio tape(s) of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio tape(s) may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.

CHARLES LINDELL, CHAIRMAN

LEON BACKER, SECRETARY