TOWN OF ELSMERE PLANNING COMMISSION MEETING MINUTES October 04, 2016 6:30 P.M.

.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

MOMENT OF SILENT PRAYER FOR THOSE WISHING TO DO SO:

ROLL CALL:

CHAIRMAN	CHARLES LINDELL	PRESENT
COMMISSIONER	ROBERT ANDERSON	PRESENT
COMMISSIONER	LEON BACKER	PRESENT
COMMISSIONER	ANDREW FAVREAU	PRESENT
COMMISSIONER	SALLY JENSEN	PRESENT
COMMISSIONER	MARIANNE SKIPSKI	PRESENT

APPROVAL OF MINUTES:

Approval of the Minutes from the September 06, 2016 Planning Commission meeting

ACTION: Commissioner Backer made a motion to approve the minutes from the August 02, 2016 Planning Commission meeting. The motion was seconded by Commissioner Favreau.

VOTE: 6 - 0 Motion carried

NEW BUSINESS:

Review Petition 16-17, Tax Parcel Number 1900-400-335

Mary Evans, property owner of 230 Tamarack Avenue, explained that a fire destroyed much of the inside of the residence. An addition had been constructed in the 1980s and she would like to re-build to the condition before the fire. Aldo Gibellino, Gibellino Construction Co, stated that much of the home does meet current code and that they are seeking the appropriate approval so that re-construction of the addition can be added to the permit. Town Manager John Giles stated that while the addition exists, it needs

substantial repair to bring it up to Code and there is no record of inspections from when it was originally built.

ACTION: Commissioner Backer made a motion to approve Petition 16-17 to re-build a 452 square foot rear addition in terms of harmonious development. The motion was seconded by Commissioner Favreau.

VOTE: 6 - 0 Motion carried

OLD BUSINESS:

Discussion of open items in the annual update to the Comprehensive Plan

The Commissioners held a discussion relating to some of the open items from the annual update to the Comprehensive Plan. The following open items were discussed: Chapter 4, Recommendation 13; Chapter 5, Recommendation 2; and Chapter 6, Recommendations 1, 2, and 5.

Town Manager Giles stated that Chapter 4, Recommendation 13 would be better addressed by the Mayor and Council.

The Commissioners discussed the remaining items and improvements related to these items, including the Town of Elsmere public access TV channel, the Elsmere Community Garden, the opening of the walking trail, and the complete community project in partnership with the University of Delaware.

Town Manager Giles stated that Chapter 5, Recommendation 2 should be removed from the Comprehensive Plan as this is a mandate under the Americans With Disabilities Act.

With regard to Chapter 6, Recommendation 1, Town Manager Giles stated that he does not anticipate further discussion with Council about a sidewalk program.

Commissioner Backer noted that there are more crosswalks in the Town and stated that he was happy to see them.

At this time, the recording equipment malfunctioned and the meeting was halted so that backup recording equipment could be set up.

The Commissioners discussed setting up a library of information related to seniors and available programs to assist seniors with remaining in their homes. Chairman Lindell stated that Commissioner Backer and Commissioner Jensen are in the process of gathering additional information. Town Manager Giles stated that all Elsmere residents are eligible for programs administered by New Castle County.

ITEMS SUBMITTED) BY CHAIRMAN ANI	D BOARD MEMBERS:
None		
PUBLIC COMMENT	Γ:	
None		
ADJOURNMENT:		
	nmissioner Backer made ommissioner Skipski.	a motion to adjourn the meeting. The motion was
VOTE:	6 - 0	Motion carried
At this time, the meetir	ng was adjourned.	
Planning Commission will be available at Tov	meeting. Votes are recor wn Hall for a period of twape(s) may be reviewed a	other issues discussed at the October 04, 2016 ded accurately. The audio tape(s) of this meeting we years from the date these minutes are at Town Hall by appointment and in accordance
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CHARLES LINDEL	L, CHAIRMAN	LEON BACKER, SECRETARY