

**Town of Elsmere  
December 07, 2016  
Pension Committee Meeting Agenda  
Elsmere Town Hall  
6:30 p.m.**

**Call To Order:**

**Pledge of Allegiance:**

**Moment of Silent Prayer for Those Wishing to Do So.**

**Roll Call:**

**Public Comment:** - Limit 3 minutes per person.

**Approval of Minutes:**

1. Minutes of the September 07, 2016 Committee Meeting

**Introduction of new members:**

1. Introduction of Ms. Heather Herold to the committee. Ms. Herold is being appointed as an employee participating in the plan. Mr. Barton's term will expire with the appointment of Ms. Herold.

**Review of financial activity occurring since the last committee meeting:**

1. Review of financial statements for the months of September, October and November 2016.
  - a. Investment Overview.
  - b. Monthly Billings.

**Old Business:**

1. Items for the Elsmere Police Pension Plan.
  - a. Discussion of the notice from the IRS that they have received the application for Voluntary Compliance and assigned a reviewer.

**Anyone wishing to attend the meeting who may require special accommodations should contact Ms. Valarie Strzempa at (302) 998-2215.**

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**New Business:**

1. Items for the Elsmere Police Pension Plan.
  - a. Discussion of an update from Wilmington Trust concerning updating state withholding taxes.
2. Items for the State of Delaware County / Municipal Police Pension Plan  
None.
3. Items for the Elsmere Police Secondary Pension Plan.  
None.
4. Items for the Town of Elsmere Employee Retirement Plan.  
None.
5. Discussion of developing a policy that allows signature stamps to be used in certain circumstances.
6. Authorization for the Annual Actuarial Valuation to begin in January of 2017.
7. Setting a date for the next meeting of the committee.

**Review of Reports:**

None

**Items Submitted By Committee Members:**

**Public Comment: - Limit 3 minutes per person.**

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