

**Town of Elsmere
Council Meeting Agenda
December 08, 2016
At 6:30pm
Elsmere Town Hall
11 Poplar Avenue
Elsmere, DE 19805**

Call To Order:

Pledge of Allegiance:

Moment of Silent Prayer for Those Wishing to do so:

Roll Call:

Public Comment: Limited to 3 minutes per person.

Approval of Minutes:

1. Minutes of the November 10, 2016 Council Meeting.

Audit Presentation:

Representatives from Haggerty & Haggerty, PA will present the annual audit report for the fiscal year ending June 30, 2016.

The Mayor and Council will vote to accept the report as presented or to reject the report.

Old Business:

1. Review of the results of a Request for Qualifications for companies to manage the replacement of the Town's heating system and the installation of an air conditioning system.

New Business:

1. Consideration of Resolution 16-13.

A resolution naming the pedestrian walking path which runs along the Town's southern border as the "Senator Patricia M. Blevins Pedestrian Path".

2. Consideration of a Council Tribute.

A tribute honoring former Councilman and Mayor, Mr. Edward F. Doyle, Jr.

3. The Mayor and Council will set the date for the Town's 2017 Independence Day Celebration.

Anyone wishing to attend the meeting who may require special accommodations should contact Mrs. Diana Reed at (302) 998-2215.

Public Notice of this meeting was made on November 30, 2016 prior to 4:00pm

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4. Consideration of a request from the Town Manager, to transfer \$5,500.00 from the Public Works Department salary line item, to the Code Enforcement Department salary line item, in order to allow for the part-time Code Officer to continue working the same number of hours throughout the fiscal year.
5. Consideration of a request from the Town Manager, to transfer \$4,500.00 from the Public Works Department salary line item, to the Public Works Department building maintenance line item, in order to replace the existing oil tank at the Public Works Building.
6. Consideration of setting the timeline for the annual judging of the Best Decorated House Contest.

Departmental Reports:

1. Code Enforcement
2. Finance
3. Public Safety
4. Public Works
5. Town Manager

Items Submitted by Mayor and Council:

Public Comment: Limit 3 minutes per person.

Adjournment into Executive Session:

The Mayor and Council will adjourn the public meeting and go into an Executive Session where they will receive legal advice from the Town Solicitor concerning a potential legal matter. They will not return to public session.

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